



NATIONAL JUDICIAL ACADEMY

Bhadbhada Road, Suraj Nagar P.O. Bhopal - 462044 (M.P.)

Tel.: EPABX 0755 - 2432500, Fax : 0755 - 2698904

No. NJA Admn./Maint. Work/
September 09, 2025

Sub: - Request for quotation for installation, testing & Commissioning of Voltas Tower ACs (05 nos.) in the Academy premises.

The National Judicial Academy is a registered society fully funded by Government of India. The Academy invites commercial offers for **installation, testing & Commissioning of 05 Nos. Voltas Tower ACs 3Ton each in the Academy premises** as per enclosed scope of work (Annexure -A).

Terms and Conditions:

1. Firms those willing to participate in the RFQ shall have authorized dealer/service provider of AC/HAVC system from Voltas Ltd.
2. Rates should be inclusive of all charges for supplying & fixing of items at the place specified by the Academy.
3. The items/scope shown in BOQ is approximate and it may vary as per the actual requirement at the time of execution of work.
4. The evaluation shall be made on consolidated amount basis.
5. The Academy reserves the right to cancel offer(s) at any time without assigning any reason(s).
6. The shortlisted agency has to deposit 5% of contract value of the work as performance security in the form of A/c payee Demand Draft or FDR issued by any Commercial Bank in favor of National Judicial Academy payable at Bhopal (FDR in joint form is not acceptable).
7. Premature termination of empanelment may attract forfeiture of performance security.
8. Recovery shall be made, towards any type of damages, if made, to the NJA Property during work execution.
9. The executing agency shall be responsible for the safety of man & material during execution of work.
10. Rate quoted should be valid for minimum period of three months.
11. The work should be completed within 20 days from the date receipt of work order.
12. The delay in work without appropriate reasons and approval of NJA, shall attract a penalty of Rs. 200/- per day subject to maximum of 10% of the contract value.
13. The performance security will be retained against retention money, which will be released after 3 months from completion of work.
14. No advance payment shall be admissible for the supply/works. Payment will be made after the satisfactory execution of work.
15. The payment will be made on actual basis after deduction of tax at source as per applicable law.

You are requested to submit your offer in a form of letter or e-mail (registraradmin@nja.gov.in) super scribing "Quotation for **installation of 05 Nos. ACs in the Academy premises**" addressed to the undersigned latest by 19th September 2025.

Registrar (Administration)

Copy to: 1. Website/Network System Administrator – for uploading to NJA website and CPP Portal.
2. Notice Board

Installation, testing & Commissioning of Voltas Tower ACs

S.No.	Description of Items/works	Estimated Qty.	Unit Price (in Rs.)	Total amount (in Rs.)
01	Installation Charges of Tower AC (3Ton)	05		
02	Copper pipe 5/8,3/8 with insulation and Electrical FRLS cable/wire 4 sqmm	130 Rft		
03	Drain pipe UPVC	80 Rft		
04	Suitable Indoor Stand (powder coated)	05 Nos.		
05	Outdoor Stand (powder coated)	05 Nos.		
06	Core cutting (4"/ 6")	02 Nos.		
07	Casing Capping (100 x 50 mm)	18.5 Rmt		
	Total			

Date:

Seal & Signature of Authorized Person